



BIST- BAGAMOYO AFRICAN INSTITUTE OF SCIENCE AND TECHNOLOGY

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JOINING INSTRUCTIONS FOR ACADEMIC YEAR 2026/2027.

Bagamoyo African Institute of Science and Technology (**BIST**) is a private institution fully registered by NACTVET with registration number **REG/NACTVET/1185**.

The college offers the following courses at Certificate and Diploma levels;

BUSINESS MANAGEMENT

1. Accountancy - (ACC)
2. Banking And Finance – (BAF)
3. Accounting And Finance – (AcF)
4. Business Administration – (BA)
5. Transport and Supply Chain Management (TSCM) - **(HESLB LOAN)**

LIVESTOCK AND AGRICULTURE SCIENCES

6. Animal Health and Production (AHP)- **(HESLB LOAN)**
7. Agriculture Production (AP) - **(HESLB LOAN)**
8. Veterinary Laboratory Technology (Bioscience and Laboratory Technology) (VLT) - **(HESLB LOAN)**
9. Food Technology and Human Nutrition (FTHN) – **(HESLB LOAN)**

HEALTH AND ALLIED SCIENCES

10. Medical Laboratory Technology (MLT) – **(HESLB LOAN)**
11. Occupational Health and Safety (OHS) - **(HESLB LOAN)**

EARTH SCIENCES

12. Land Survey and Mapping (LSM) – **(HESLB LOAN)**

I. GENERAL REQUIREMENTS FOR ALL PROGRAMS

On arrival at Bagamoyo African Institute of Science and Technology (BIST), all students must submit the following documents;

- i. Admission letter to BIST
- ii. Dully filled Medical Examination Form
- iii. Original Certificates of Secondary School Education/result slips
- iv. Birth certificate/Affidavit
- v. Identity cards and Travel Passports for foreigners

- vi. Four recent colored passport size photos
- vii. Bank Pay-in-Slip for tuition fees and other charges
- viii. One Ream (A4) at the beginning of first and second semesters

II. REQUIREMENTS FOR HOSTEL STUDENTS:

All boarding/hostel students must bring with them the following;

- i. Four bed sheets
- ii. One pillow
- iii. Two pillow cases
- iv. One mosquito net
- v. One plastic bucket
- vi. Towels
- vii. Open shoes/sandals and canvas shoes for casual stay

NB:

- i. It is criminal offence to submit false or forged information/certificates/documents. Appropriate legal action will be taken against the offender.
- ii. Professional dressing code must be observed as per standards during class hours.
- iii. All other outfits after classes MUST be of good manner.

III. ADMISSION TO DIFFERENT PROGRAMS

S/N	PROGRAMS	ENTRY QUALIFICATION	BASIC REQUIREMENTS
1	ANIMAL HEALTH AND PRODUCTION (AHP)	Certificate of Secondary Education Examination (CSEE) with at least four passes in non-religious subjects including two passes in Biology, Chemistry, Physics, Mathematics, Geography and Agricultural Sciences OR National Vocational Award (NVA) III/Trade Test I in Animal Health and Production	i. Lab coat ii. Gumboots iii. Overall available at A cost of 150,000/-
2	AGRICULTURE PRODUCTION (AP)	Certificate of Secondary Education Examination (CSEE) with at least four passes in non-religious subjects including two passes in Biology, Chemistry, Physics, Mathematics, Geography and Agricultural Sciences OR National Vocational Award (NVA) III/Trade Test I in Animal Health and Production	i. Lab coat ii. Gumboots iii. Overall Available at a cost of 150,000/=

3	VERTERINARY LABORATORY TECHNOLOGY (VLT)	Certificate of Secondary Education Examination (CSEE) with at least four passes in non-religious subjects including two passes in Biology, Chemistry, Physics, Mathematics, Geography and Agricultural Sciences OR National Vocational Award (NVA) III/Trade Test I in Animal Health and Production	i. Lab coat ii. Gumboots iii. Overall Available at a cost of 150,000/=
4	ACCOUNTANCY (ACC)	Certificate of Secondary Education Examination (CSEE) with at least four passes in non-religious	i. Scientific calculator ii. Professional dressing code
5	BANKING AND FINANCE (BAF)	Certificate of Secondary Education Examination (CSEE) with at least four passes in non-religious	i. Scientific calculator ii. Professional dressing code
6	ACCOUNTING AND FINANCE (AcF)	Certificate of Secondary School Education Examination (CSEE) with four passes (D and above) of non-religious subjects.	i. Scientific calculator ii. Professional dressing code
7	TRANSPORT AND SUPPLY CHAIN MANAGEMENT (TSCM)	Certificate of Secondary School Education Examination (CSEE) with four passes (D and above) of non-religious subjects.	i. Scientific calculator ii. Professional dressing code
8	BUSINESS ADMINISTRATION (BA)	Certificate of Secondary School Education Examination (CSEE) with four passes (D and above) of non-religious subjects.	i. Scientific calculator ii. Professional dressing code
9	FOOD TECHNOLOGY AND HUMAN NUTRITION (FTHN)	Certificate of Secondary School Education Examination (CSEE) with at least FOUR passes (D and above) in non-religious subjects including two passes in Biology, Chemistry, Physics, Mathematics, Geography and	i. Student learning kit available at a cost of 100,000/=

		Agriculture/ OR National Vocational Award (NVA level III	
10	LAND SURVEY AND MAPPING (LSM)	Certificate of Secondary School Education Examination (CSEE) with FOUR passes (D and above) in Mathematics, Physics, Biology, Geography, Chemistry, English, Agriculture and Nutrition.	i. Professional dressing code
11	MEDICAL LABORATORY SCIENCES (MLT)	Certificate of Secondary School Education Examination (CSEE) with FOUR passes (D and above) of non-religious subjects including Biology, Chemistry, Physics/Basic Mathematics and English language.	i. College uniforms (Two pairs and one clinical coat) available at a cost of 150,000/= ii. Boxes of Clean Gloves for personal practical sessions. iii. Black leather shoes (Open shoes/sandals are not allowed in classes or in practical areas)
12	Occupational Health and Safety	Certificate of Secondary School Education Examination (CSEE) with FOUR passes (D and above) of non religious subjects including Biology	Professional dressing code

IV. TUITION FEES FOR 2026/2027

TUITION FEE PER ANNUM		
COURSE		FOR Tshs
1.	Medical Laboratory and Technology	Tshs 1,600,000/=
2.	Agriculture Production (AP)	Tshs 1,400,000/=
3	Veterinary Laboratory Technology (VLT)	
4	Food Technology and Human Nutrition (FTHN)	
5.	Land Survey and Mapping	
6.	Animal Health and Production (AHP)	

7	Occupational Health and Safety (OHS)	
8.	Banking And Finance (BAF)	Tshs 1,300,000/=
9.	Accounting And Finance (AcF)	
10	Transport And Supply Chain Management (TSCM)	
11	Accounting (ACC)	Tshs 1,300,000/=
12	Business Administration (BA)	Tshs 1,000,000/=

OTHER CHARGES/PAYMENTS FOR 2026/2027

OTHER CHARGES				
		TSCM, ACC, AcF. BAF, BA	AHP, AP, VLT & MLT, OHS. FTHN	LSM
DESCRIPTION		Tshs	Tshs	Tsh
1.	Application form	30,000	30,000	30,000
2.	Registration fee per semester	10,000	10,000	10,000
3.	National Examination Fees	-	280,000	-
4.	NACTVET Quality Assurance and Verification Fees	35,000	35,000	35,000
5.	Hostel per year	300,000	300,000	300,000
6.	Medical Examination Form	10,000	10,000	10,000
7.	Medical fee per year (NHIF)	60,000	60,000	60,000
8.	Practicum & Field Attachment Fees	100,000	100,000	150,000
9.	Examination fee per Year	100,000	100,000	100,000
10.	Caution Money	100,000	100,000	100,000
11.	Identity Card (paid once)	10,000	10,000	10,000
12.	Students Union (BISTSO) Fee per year	20,000	20,000	20,000
13.	Learning kit		100,000	
14.	Student Uniform (AHP, AP, VLT)	-	150,000	-
TOTAL COST		775,000	1,305,000	825,000

MODE OF PAYMENT

All payments shall be paid through the following BIST Accounts;

TUITION FEES

Account Name: **BIST Tuition Fees Account**

Number: **015C000W76H00**

Bank Name: **CRDB**

OTHER PAYMENTS

Account Name: **BIST Miscellaneous Account**

Account Number: **015C000WBAT00**

Bank Name: **CRDB**

NOTE:

- A. Bring original bank pay-in slip upon arriving to the college
- B. The fees are payable in full or in two installments at the beginning of each academic year/semester.
- C. The following should be attached with the dully filled application form;
 - i. Photocopy of Certificate Secondary School Education Examination
 - ii. Three colored passport size.

REQUIREMENTS FOR PAYMENTS OF SCHOOL FEES AND OTHER MISCELLANEOUS PROVISIONS.

- i. Tuition fees: Payment should be paid in full at the beginning of each academic year or in Two installments made at the beginning of each semester
- ii. Hostel charges should be paid in two installments at the beginning of each semester.
- iii. Fees once paid will not be refunded if a student withdraws from/or leaves the College without prior permission from the Principal or is disqualified due to academic grounds or disciplinary issues.
- iv. Refund policy: Fifty Percent (50%) of Tuition Fees may be refunded if a student notifies the Principal's office to withdraw from the college within the first two weeks from the beginning of the academic year.
- v. Payment by Cheque, International Money Orders (IMO) etc is accepted prior to clearance by the bank.
- vi. There is no any payment through mobile money services. The College has no agents for fees or any other charges collection.

- vii. The bank original pay-in-slip should be submitted to the college accountant or cashier for receipt/acknowledgement.

NOTE: We strongly advise parents/guardians to pay through bank accounts and submit their prove of payment to BIST accountants.

PARENTS/GUARDIAN DECLARATION

I.....(**Parent/Guardian/Sponsor**) agree to comply with all College rules and regulations and I hereby promise to fully collaborate with BIST Management in assisting a student to abide with the rules and regulations.

SIGNATURE.....

DATE:/...../.....



Dr. Goodman Kashaija

PRINCIPAL.

**BAGAMOYO AFRICAN INSTITUTE
OF SCIENCE AND TECHNOLOGY**

BIST

Transforming Minds

