



# BIST- BAGAMOYO AFRICAN INSTITUTE OF SCIENCE AND TECHNOLOGY

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26/08/2025

## EMPLOYMENT OPPORTUNITIES

The Bagamoyo African Institute of Sciences and Technology (BIST) registered by the National Council for Technical and Vocational Education and Training (NACTVET) with Registration number REG/NACTVET/1185. The institute currently offering certificate and Diploma programs in Accountancy, Accounting and Finance, Banking and Finance, Business Administration and Transport and Supply Chain Management. The institute hereby invites applicants who are self-motivated, flexible working in multicultural environment, honest, hardworking and committed individuals to fill the vacant post from competent and suitably qualified persons, to enhance its human resource capacity needed to fulfill its mission:

### 1. Vacant Positions: TUTORS – Accounting and Finance x 5

**Duty station:** Bagamoyo

#### **Job Purpose:**

The Tutor is responsible for conducting high quality research and teaching the students of different level in the areas of Accounting and Finance. The role will focus on delivering high quality education in a variety of formats as well as research and enterprise activities. He/she will help to assist the college management to oversee continuous improvement in order to meet the academic goals accordingly.

#### **Duties and Responsibilities**

- I. To teach up to NTA level 6 (Diploma);
- II. To prepare learning resources for tutorial exercises;
- III. To conduct Research, Seminars and case studies;
- IV. To carry out Consultancy and community services under supervision; and
- V. To supervise students' projects
- VI. To prepare teaching manual; and
- VII. To perform any other duties as assigned by the Supervisor.

#### **Minimum Qualifications:**

Bachelor of Accounting and Finance, Accountancy, Business Administration - majoring in Accounting from recognized Institutions and any other equivalent qualifications from recognized institutions. However a person with at least 2years working experience in field, Postgraduate Degree will be added advantage.

## **2. Vacant Positions: TUTORS – Banking and Finance x 5**

**Duty station:** Bagamoyo

### **Job Purpose:**

The Tutor is responsible for conducting high quality research and teaching the students of different level in the areas of Banking and Finance. The role will focus on delivering high quality education in a variety of formats as well as research and enterprise activities. He/she will help to assist the college management to oversee continuous improvement in order to meet the academic goals accordingly.

### **Duties and Responsibilities**

- I. To teach up to NTA level 6 (Diploma);
- II. To prepare learning resources for tutorial exercises;
- III. To conduct Research, Seminars and case studies;
- IV. To carry out Consultancy and community services under supervision; and
- V. To supervise students' projects
- VI. To prepare teaching manual; and
- VII. To perform any other duties as assigned by the Supervisor.

### **Minimum Qualifications:**

Bachelor of Banking and Finance from recognized Institutions and any other equivalent qualifications from recognized institutions. However a person with at least 2years working experience in field, Postgraduate Degree will be added advantage.

## **3. Vacant Positions: TUTORS – Accountancy x 5**

**Duty station:** Bagamoyo

### **Job Purpose:**

The Tutor is responsible for conducting high quality research and teaching the students of different level in the areas of Land Survey. The role will focus on delivering high quality education in a variety of formats as well as research and enterprise activities. He/she will help to assist the college management to oversee continuous improvement in order to meet the academic goals accordingly.

### **Duties and Responsibilities**

- I. To teach up to NTA level 6 (Diploma);
- II. To prepare learning resources for tutorial exercises;
- III. To conduct Research, Seminars and case studies;
- IV. To carry out Consultancy and community services under supervision; and
- V. To supervise students' projects
- VI. To prepare teaching manual; and
- VII. To perform any other duties as assigned by the Supervisor.

### **Minimum Qualifications:**

Bachelor of Accountancy from recognized Institutions and any other equivalent qualifications from recognized institutions. However a person with at least 2years working experience in field, Postgraduate Degree will be added advantage.

#### **4. Vacant Positions: TUTORS – Business Administration x 5**

**Duty station:** Bagamoyo

**Job Purpose:**

The Tutor is responsible for conducting high quality research and teaching the students of different level in the areas of Computer Sciences. The role will focus on delivering high quality education in a variety of formats as well as research and enterprise activities. He/she will help to assist the college management to oversee continuous improvement in order to meet the academic goals accordingly.

**Duties and Responsibilities**

- I. To teach up to NTA level 6 (Diploma);
- II. To prepare learning resources for tutorial exercises;
- III. To conduct Research, Seminars and case studies;
- IV. To carry out Consultancy and community services under supervision; and
- V. To supervise students' projects
- VI. To prepare teaching manual; and
- VII. To perform any other duties as assigned by the Supervisor.

**Minimum Qualifications:**

Bachelor of Business Administration from recognized Institutions and any other equivalent qualifications from recognized institutions. However a person with at least 2years working experience in field, Postgraduate Degree will be added advantage.

#### **5. Vacant Positions: TUTORS – Transport and Supply Chain Management x 5**

**Duty station:** Bagamoyo

**Job Purpose:**

The Tutor is responsible for conducting high quality research and teaching the students of different level in the areas of Information and Records Management. The role will focus on delivering high quality education in a variety of formats as well as research and enterprise activities. He/she will help to assist the college management to oversee continuous improvement in order to meet the academic goals accordingly.

**Duties and Responsibilities**

- I. To teach up to NTA level 6 (Diploma);
- II. To prepare learning resources for tutorial exercises;
- III. To conduct Research, Seminars and case studies;
- IV. To carry out Consultancy and community services under supervision; and
- V. To supervise students' projects
- VI. To prepare teaching manual; and
- VII. To perform any other duties as assigned by the Supervisor.

**Minimum Qualifications:**

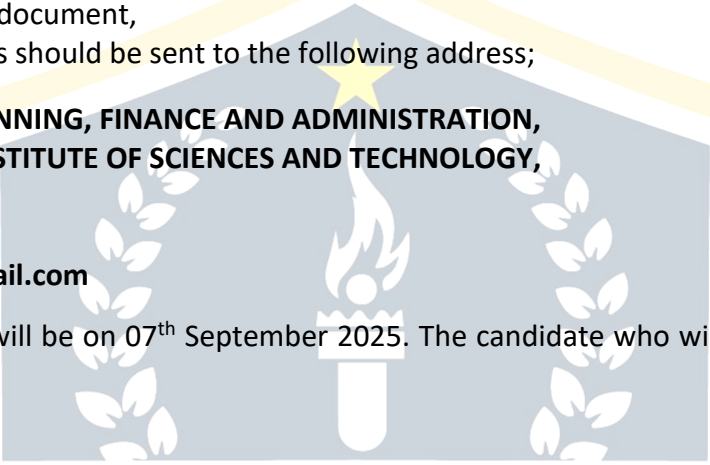
Bachelor of Transport and Supply Chain Management from recognized Institutions and any other equivalent qualifications from recognized institutions. However a person with at least 2years working experience in field, Postgraduate Degree will be added advantage.

#### GENERAL REQUIREMENTS:

- i. The applicant with working experiences not less than 2years in the same positions,
- ii. **Bagamoyo African Institute of Sciences and Technology is an Equal Opportunity Employer, we are committed to create a diverse environment and achieving a gender balance workforce, female candidates and people living with disability are strongly encouraged to apply.**
- iii. All applicants must attach up-to-date Curriculum Vitae (CV) having reliable contact information such as; postal address, Email, and telephone numbers and the CV should include three referees,
- iv. All applicants must attach their CERTIFIED copies of their Certificates,
- v. An applicant with special needs/case ( disability) is supposed/advised to indicate,
- vi. State the position you are applying in the subject and attachment should be sent in PDF format as one combined document,
- vii. All the applications should be sent to the following address;

**DEPUTY PRINCIPAL - PLANNING, FINANCE AND ADMINISTRATION,  
BAGAMOYO AFRICAN INSTITUTE OF SCIENCES AND TECHNOLOGY,  
P.O.BOX 72745,  
DAR ES SALAAM.  
E-MAIL:bistvacancy@gmail.com**

Deadline for application will be on 07<sup>th</sup> September 2025. The candidate who will be shortlisted will be contacted for interview.



**BAGAMOYO INSTITUTE OF  
SCIENCE AND TECHNOLOGY**

**BIST**

*Transforming Minds*